



ATLANTIC BEAVERSPIEL

12 - 15 March 2015

REGISTRATION FORM



TEAM: _____

Skip: _____

1st: _____

2nd: _____

3rd: _____

5th: _____

CONTACTS

Registration:
Steve Lewis
Commercial (506) 422-1844
CSN 432-1844
E-mail: Steve.Lewis@forces.gc.ca
Phone (506) 422-1844
Fax 432-1221

OPI : Lorne Boulter, loc 3991

Meet and Greet

The registration table will be manned at the Gage Curling Club, Fraser Ave, Oromocto NB, at 1600 hrs on Thursday.

Welcome packages with a complete agenda will be distributed at that time.

A Meet and Greet will be held at 1900 hrs Thursday evening at the Curling Club. Complimentary snack type food will be available, and the kitchen and bar will be open...

ACCOMMODATIONS (\$25.00/NIGHT)

Required Yes No

Number of Rooms Req'd	Nights Required		
	Thur	Fri	Sat

We have reserved private rooms equipped with one double bed, private bath, microwave and TV for the event.

Arrangements can be made online through Base Accommodations at:

http://gagetown.mil.ca/accom/accom_e.cfm

Note: Please read the accommodation policy on page two of this form. There are no towels and toiletries provided!

REGISTRATION FEES

Please contact Steve Lewis as soon as possible to indicate your team's attendance.

Deadline for registration is 6 March 2015.

Entry fee is \$180.00 per team. Payment can be made in advance (please fill out this form and forward payment by cash or money order to Steve) or you can pay at the registration table on your arrival at the curling club.

**This year's theme is "St Patty's Day"
Dressing for the theme is highly encouraged!**

NOTE:

Depending on the total number of event teams, it may be necessary to have one or two draws Thursday evening.

Ref: 5th Canadian Support Base Gagetown Standing Order DND Quarters 5.1.13

1. Your request for accommodations has been approved. Your Confirmation number is 95912 . Please ensure that the participants reference that they are part of the block booking for the Engineer Branch Curling Bonspeil/Atlantic Beaverspeil.
2. Please take note of the following policies:
 - a. **Check In time is 1300hrs.** Requests for early arrival must be indicated at the time the reservation is booked to ensure that the room is ready. Early arrivals not preapproved will not be given access to the room until 1300hrs;
 - b. **Check Out time is 1100hrs.** If a later Check Out time is desired or if the guest must stay longer than originally requested, they must report to the Accommodations main office Front Desk located in Building D-59 to make these arrangements. These requests can only be accommodated if there is no conflict with incoming reservations allocated to the room;
 - c. Keys and ration cards are to be signed for at the Accommodations main office Front Desk located in Building D-59;
 - d. Reservations will be cancelled if the guest does not check in on the date given unless they have requested a late arrival time;
 - e. “No Shows” may be billed if the reservations is not cancelled within 48hrs of the original estimated time of arrival;
 - f. **Amenities are provided ONLY in the Suites, Enhanced rooms and VIP Residential Houses;**
 - g. **Pets are NOT allowed in ANY DND quarters,** including Suites, Enhanced Rooms and the VIP Residential Houses;
 - h. **DND assumes no risks or liabilities for lost/damaged/missing personnel items or for any personnel injury incurred while using DND Facilities;**
 - i. It is ALL occupants’ responsibility to read and adhere to DND Quarters Standing Order 5.1.13. A copy of this standing order can be found in ALL DND Quarters;
 - j. **Smoking is prohibited in all areas of DND Quarters, including Enhanced Rooms, Suites and VIP/BF houses, to include all bedrooms, corridors, lobbies, stairwells, elevators, washrooms, common areas and lounges;**
 - k. **ALL Occupants are expected to do a March Out with the Barrack Warden except for the following-MWO, CWO, Maj and above, Aide de Camp and VIP Drivers. Those not required to conduct a March Out are asked to drop the room key off at the Accommodations main office Front Desk located in Building D-59. Non-Military users of DND Accommodations facilities, including Civilians are asked to remove all personal garbage from the room and exchange their dirty linen. These procedures have been put in place to ensure a quick and efficient turn around of quarters. If you do not clear properly, you may be charged for another night;**
 - l. If the guest is paying for quarters, as opposed to using a Fin Code; Cash Payments can only be made at the Cashiers office located in Building J-7 between 0930hrs-1500hrs Mon-Fri-except

holidays. Accommodations staff will NOT accept cash. Debit Card Payments or Money Orders made payable to "The Receiver General for Canada" can be accepted at the Accommodations main office Front Desk located in Building D-59 at the time of arrival. 5th Canadian Support Base Gagetown does NOT accept Cheques or Credit cards. All visits not being paid by FIN Code MUST be paid in full at the time of arrival;

3. Allocation of quarters is done in accordance with the priorities contained in the reference. 5th Canadian Support Base Gagetown reserves the right to cancel, with notification, any reservation at any time if the need arises.
4. As confirmed with the 5th Canadian Division Support Base Gagetown Comptroller, if you are paying by Fin Code, the GL that will be used for Accommodations will be 5201 Rental of Living Quarters and Buildings.
5. Questions may be addressed by phoning the Accommodations main office Front Desk phone at CSN 432-2770, Commercial 506-422-2000 ext 2770.
